

**MINUTES: Ohio Choral Directors Association Fall Board Meeting  
Monday 18 June 2018 | Roush Hall Board Room, Otterbein University**

Respectfully submitted by Zebulon Highben, Secretary

Present:

Ben Ayling, Frank Bianchi, Marie Bucoy-Calavan, Marla Butke, Jennifer Call, Wei Cheng, Chris Dent, Amy Gelsone, Zeb Highben, Daniel Landis, Kristina MacMullen, Brandon Moss, Bradley Naylor, Doug O'Neal, Holly Pemberton, Brad Pierson, Brian Potts, Rich Schnipke, Kent Vandock, Beth Vaughn, Eric West

Absent:

Tim Cloeter, Ann Johnson, John McClain, Julie Strebler, Loren Veigel

**Bold = action taken**    **Red = future action item**

---

- I. Call to Order (Schnipke)
- II. Minutes (Highben)
  - **Motion to approve as presented**  
Motion: Beth Vaughn    Second: Kent Vandock  
**Motion Passed**

Preliminary Reports

- III. Conference Report (Dent)
  - 144 preregistration for conference, with some additional onsite expected
    - Increase from 2017
    - Includes 24 first-time attendees!
- IV. Treasurer's Report (Vandock)
  - OCDA is financially healthy
    - Hard to fully gauge income vs. expenses until post-conference
    - High School honor choir registration income down slightly (15 singers)
    - Financial update on Elementary choir festivals at fall meeting
  - Audit of 2017 successfully completed with no recommendations
  - 2017 taxes completed and filed
  - Review of insurance policy
  - Reminder about Expensify
  - **Motion to approve Treasurer's report as presented**  
Motion: Ben Ayling                      Second: Eric West  
**Motion Passed**

- V. President's Report (Schnipke)
  - Review of changes in board personnel and election results
    - Beth Vaughn and Wei Cheng reelected
    - Vacancies: Elementary Festival, Student Chapter Rep, and Jr. High/Middle School R&R
  - Update from ACDA Leadership Conference
  - New ACDA app (download it today!)
  - National ACDA Standing Committees
- VI. President-Elect's Report (Moss)
  - R&R Chair meeting to follow board meeting
- VII. OCDA News Report (Schnipke, for Cloeter)
  - Newsletter running smoothly
  - Watch for email updates on submissions/deadlines
- VIII. IT Coordinator Report (West)
  - Increased use/importance of Constant Contact for registrations and communication
  - Guidebook App usage for conference continues to increase; now a purchased resource (\$5 per download)
  - Major overhaul of website has been completed (aesthetic; some reorganization of content)
- IX. Investment Committee Report (Vandock)
  - Review of the investment policy
  - **Motion to accept policy as presented, and to establish initial investment amount of \$50000**  
 Motion: Bradley Naylor                      Second: Marie Bucoy-Calavan  
**Motion Passed**

#### Chair Reports

- X. Membership Report (Butke)
  - 2017 membership: 530; 2018 membership as of 14 June: 451
  - Related factors:
    - National's new Dashboard system will enable contacting lapsed members
    - Teleconference with state chairs on membership issues revealed that national ACDA membership down about 1,000
  - Sing-Up campaign was successful (all 10 comp memberships were distributed) but difficult
  - Challenge of collegiate ACDA chapters competing with Collegiate NAFME chapters
- XI. Children's Honor Choir (Call)

- 116 students registered
  - Request for fans—no AC in dorms where the singers are staying
  - Reminder about the availability of financial aid for students who have financial challenges
  - Efforts to find/gather the dispersed repertoire library
  - Jenn is looking for a new assistant/logistics coordinator and other volunteers
- XII. High School Honor Choir (Schnipke, for Johnson)
- Discussion of changing guest conductor model to move away from the 2-year rotation (every conductor commits for two years and switches ensembles)
  - Board supported the idea of moving away from this model.
- XIII. Mentorship (Pierson)
- Reduced feedback in the past year through the online mentorship form; Brad received an email saying the website wasn't working and it did not work when Brad tested it
- XIV. Historian (Gelsone)
- History Nugget from OCDA Newsletter, 1989
  - 1969 to 2000 newsletters will be available on the website later this summer
- XV. Retired (Ayling)
- Golf outing will be August 3, 2018 at Red Hawk Run in Findlay
- XVI. Exhibits/Advertising (Pemberton)
- Five exhibitors and three sponsors for conference this year
  - World Strides Onstage is a new sponsor
- XVII. Past Presidents' Council (Schnipke, for Veigel)
- Dara Gillis and Rich will chair the past presidents' luncheon this week
  - **Add a list of past OCDA presidents to the website**
- XVIII. SW Region (Potts)
- Discussion of membership lists and who can access them (privacy issues)
- XIX. NE Region (Bianchi)
- Announcement of upcoming Men's Summer Sing at Baldwin Wallace
- XX. No reports from remaining chairs:
- Elementary Festival (Strebler)
  - Student Chapter Rep (Landis)
  - SC Region (McClain)
  - NW Region (Vaughn)
  - EC Region (Cheng)
- XXI. R&R Area Coordinator Reports
- Youth (O'Neal) – no report
  - Collegiate (Bucoy-Calavan, Naylor) – no report

- Schnipke mentioned the lack of definition for the Student Activities R&R Chair nationwide, and the suggestion that the Student Activities Chair become a regular member/attender of Board meetings.
- Repertoire Specific (MacMullen) – no report

Old Business

New Business

Adjournment

**XXII. Motion to adjourn**

Motion: Ben Ayling

Second: Amy Gelsone

**Motion Passed**

Upcoming Events

- Winter Board Meeting—Saturday, January 5, 2019 (Roush Board Room, Otterbein)
- OMEA Conference: January 31—February 2, 2019 (Cleveland)
- ACDA National Conference: February 27—March 2, 2019 (Kansas City)