

# Minutes - Ohio Choral Directors Association

## Fall Board Meeting 2020

September 12, 2020

(Virtual Meeting held via Zoom)

10:00 a.m.

Present: Brandon Moss, Beth Vaughn, Brad Naylor, Doug O'Neal, Mario Buchanan, Jon Peterson, Kendell Edgerton, Lei Ramos, Laura Kitchel, SeaHwa Jung, Kent Vandock, Eric West, Sarah Baker, Amy Gelsone, Holly Lewis, Laurel Labbe, Rich Schnipke, Daniel Landis, Michael Grimm, Ian Stasko, Josh Dufford, Katie Silcott, Libby Hainrihar, Hilary Apfelstadt, Tim Cloeter

### I. Preliminary Reports

- Call to Order (Brandon Moss) at 10:00
  
- Minutes (Beth Vaughn)
  - Approval of the Summer Board Meeting Minutes (from June 22, 2020)
    - **Motion: Kent Vandock**
    - **2<sup>nd</sup>: Doug O'Neal**
    - **Discussion: none**
    - **Action Taken: Motion Approved**
  - Board Roster – please let Beth know if any of your information changes or if something is incorrect! The full roster is available to board members only and a condensed roster (email and institution will be available to the membership. **See Appendix A**)
  
- President's Report: (Brandon Moss)
  - Virtual Conference, June 23, 2020
    - Very successful and lots of great feedback
    - Several hundred registered
  - Updates from National
    - Congrats to Hilary Apfelstadt – the new Interim Executive Director of ACDA
    - New name – North Central and Central Regions combined into Midwestern Region
      - Mary Evers – President
    - 2021 ACDA National Conference - March 17-20, 2021 – virtual
      - Great way to attend if you couldn't before because of costs/travel
  - 2021 Summer Conference and events
    - Planning on them to go forward. We will assess and evaluate at the beginning of the year.
  - Charge to Board RE: **Membership/Retention – all of our jobs!!**
    - Board members, please make sure your own membership is current
  - Recognition of incoming Board members
    - NW Region Chair: SeaHwa Jung
    - EC Region Chair: Katie Silcott
    - SC Region Chair: Ian Stasko
    - Summer Conf. Chair: Daniel Landis
    - Student Chapter Rep: Kendell Edgerton
    - Mentorship--Jon Peterson
    - Children's Honor Choir Chair--Michael Grimm
  
- Remarks from incoming Interim Executive Director of ACDA (Hilary Apfelstadt)
  - Congratulations Hilary!!

- Membership is a key concern for ACDA; ongoing Membership campaign through Nov. 15
  - Student membership is \$5
  - Diversity survey coming out this fall; initiative of a standing committee – encourage everyone to respond to this - this is a key issue
  - Charge: look after and help conference committee (Andre Thomas) as they plan the virtual event
  - searching for new permanent director
  - working with staff doing some alignment
  - since Hilary is now in this role we will need to find a replacement for her on our board for the Retired Committee Chair
- President-Elect Report (Doug O’Neal)
    - OMEA live conference cancelled – still put out some virtual reading sessions about the same time as conference would be
    - JWPepper is still doing virtual reading sessions with app, online recordings, book, etc.
      - Focus on BIPOC and diversity
      - Deadline Nov. 1
- Treasurer’s Report (Kent Vandock) – Appendix B
    - Materials sent in previous email
    - Budget in a new, separate email (sent around 9:55 on 9/12)
    - Approval of Treasurer’s Report
      - **Motion: Rich Schnipke**
      - **2<sup>nd</sup>: Eric West**
      - **Discussion: none**
      - **Action Taken: Motion Approved**
- OCDA News Editor Report (Tim Cloeter) – Appendix C
    - As always thanks for the thoughtful articles.
    - If you need some flexibility with due date, etc. please contact Tim
- Information Technology Coordinator Report (Eric West)
    - Website update
    - Up until recently – used to use a free server – we ran out of space; after all events - upgraded to 10 GB server system - we can store more materials
    - Before – Eric had files stored on his computer. Now safer with server system as all files are now stored there.
    - Overhauled website – file access and storage, navigation more smooth; more mobile friendly
    - Fixed online forms
    - **Check out the overhauled website!**
    - Thanks from the help of historian, Amy Gelsone – records up from as far back as 1960 - archives
    - Google analytics coming up!

- Chair Reports
  - Membership (Libby Hainrihar)
    - **Encourage membership**
    - Last June – down to 400 – very low for our organization
      - 427 as of yesterday!
      - Active membership – remained fairly steady (220)
      - Retired membership – biggest change here
    - ACDA risen to challenge
      - New system to manage membership has been helpful
    - Sing UP – Sept 15-Nov 15
      - Student membership \$5 – ALL students regardless if new or not
        - OCDA doesn't have to subsidize this cost
      - Will be emailing university directors to plug this
    - Complimentary program has expanded – 20 to give out!
      - **Give Libby names and contact info of someone who could benefit from membership in OCDA – especially new teachers**
  - Investment Committee (Kent Vandock)
    - See Treasurer's Report
  - Summer Conference (Daniel Landis)
    - Thankful to serve in this position; hopefully can meet in person this summer
    - Same clinicians as last summer for this summer: Galvan, Navarued, Highben
  - Children's Honor Choir (Michael Grimm)
    - Looking forward to serving in this position
  - High School Honor Choir (Josh Dufford & Meredith Smith)
    - Same clinicians as last summer - Rich Schnipke, Sandra Mathias
  - Elementary Festival (Lei Ramos)
    - Not sure how feasible this will be for this year as we usually start registering in October – take a year off
    - During this hiatus will start looking at locations and plans for 2022
  - Mentorship (Jon Peterson)
    - Looking forward to expanding what has been started and reaching out to others!
  - Historian (Amy Gelsone)
    - Thanks to Eric for the work on the archives - Look at them – they are fascinating!!
  - Retired (Hilary Apfelstadt)
    - Appreciate chance to serve, albeit short
    - 17 clinics were able to happen before Covid; hopefully will continue
    - Can form be added on website in future? People can look for clinicians to come in and see who is willing/able

- Exhibits (Holly Lewis)
  - Emailing potential business partners over last couple of weeks; usually has 6-8 going; right now have 3.
  - Fundraising companies at this time don't necessarily want to advertise this year, so reaching out to Universities, etc.
- Past President's Council (Rich Schnipke)
  - Call for nominations in the fall - if you know of anyone who would be a great addition to our board, let Rich know; big election year – some region chairs, President-Elect, Secretary
  - Recognizing milestones of OCDA members
    - Something in each newsletter; form online
    - Will get committee together
- Student Chapter Rep. (Kendell Edgerton)
  - Excited and honored to be here
  - Reinstated Collegiate chapter at Otterbein
    - Wants to reach out to other colleges with idle chapters; sometimes it's as simple as a form being submitted every year
    - Hilary will talk with Sandra at Nationals to get a list of Ohio's chapters
- SC Region (Ian Stasko)
  - No report but happy to be here!
- SW Region (Sarah Baker)
  - No report – members leaning on each other during this time
- NE Region (Jennifer Call)
  - No report
- NW Region (SeaHwa Jung)
  - No report
- EC Region (Katie Silcott)
  - No report
- Repertoire & Resources Coordinator Reports
  - Youth (Laurel Labbe)
    - No report
  - Collegiate (Marie Bucoy-Calavan/Laura Kitchel)
    - No report
  - Lifelong (Mario Buchanan)
    - No report

- Repertoire Specific (Brad Naylor)
  - No report

## II. Old Business

- Collegiate Commissioning Consortium (Rich Schnipke)
  - On behalf of Marie Bucoy-Calavan
    - Had a couple of committee meetings/round table discussions
      - *Please Stay* by Jake Runestad came from the last one
      - People are still interested
      - Committee – meeting soon to get it up and going again (Marie Bucoy-Calavan, Rich Schnipke, Bradley Naylor, Gayle Walker, Joseph Rivers, Brian Bailey, Scott MacPherson)
      - Collegiate folks look for email from Marie
- Storing OCDA Archives at Bowling Green (Rich Schnipke)—tabled from Winter/Summer 2020
  - BGSU home of OMEA archives; inquired about putting OCDA paper files there as well as a companion to those files – paper copies only or also digital items was the discussion
    - Libraries were closed until 3 weeks ago; Rich reached out, they are swamped
    - Should we just have them keep the paper copies and our website keeps the digital items?
    - If we donate them, BGSU would become the owners of these items; we have to sign over permission to donate them
    - They are now in a bin so by doing this it would give them a home
  - Wait for specifics from BGSU to take active on this – table for January 2021 board meeting
- Webinar Committee (Brandon Moss) – approved at June meeting
  - Bradley Naylor, Libby Hainrihar, Holly Lewis, Josh Dufford
  - Three events scheduled for this fall (dates below); help promote!
  - Looking beyond 2020
  - Asked Kent for \$1000 to put towards 2021 webinar series
- Visioning Committee (Brandon Moss)
  - Meredith Smith, Doug O’Neal, Lisa Wong, Jennifer Call, Kelly Winner
  - Solicited some surveys and see how we proceed in the future – given to members who are not currently members
    - Need to focus on diversity and a diverse board
  - Recommendations: Mirror National organization – standing committee on diversity; PD committee
  - OCDA needs to exist beyond Summer Conference
  - Discussion:
    - Algin with R&R areas – chair is board member (in-line with Constitution) and appointed by President or elected?
    - Do committee members have to be members?
    - Standing committees are not currently in constitution?

- Our constitution – elected members can vote; others come to meetings but can't vote; could bring action items to board
- Cross section of membership in committees would be a good thing to utilize their strengths
- Brandon propose – approve these 2 committees – appoint leaders by President; president and head – choose who is on committee
- *Motion to form standing committee on Diversity and Professional Development with understanding that there will be 2 new appointed board members*
  - **Motion: Rich Schnipke**
  - **2<sup>nd</sup>: Brad Naylor**
  - **Discussion: no further discussion**
  - **Action Taken: Motion Approved**

- Other old business (from floor)

### III. New Business 2021 OCDA Budget Approval (Kent Vandock)

- See email from Kent with Budget
  - *Motion to approve 2021 OCDA Budget*
    - **Motion: Doug O'Neal**
    - **2<sup>nd</sup>: Bradly Naylor**
    - **Discussion: none**
    - **Action Taken: Motion Approved**

- OCDA Constitution update
  - Brandon will send it out to everyone to look at it and discuss at January meeting; look at your area and see if anything needs updated or looks out of date. Email that to Brandon
  - At January board meeting, we can begin the updating process.
  - Kent's willing to spearhead committee if needed
- Other new business (from floor)

### IV. Official adjournment

- **Motion: Laurel Labbe**
- **2<sup>nd</sup>: Mario Buchanan**
- **Discussion: none**
- **Action Taken: Motion Approved**

## Other Important Events

- OCDA *New Directions* Webinar Series:
  - Sept. 21, 7:00 pm--Choral Connections: Prioritizing People and Process (Marci Major and Hannah Knauss)
  - Oct. 12, 7:00 pm—Beyond Elijah Rock (Marques L.A. Garrett)
  - Nov. 16, 7:00 pm—Town Hall: Anti-Racist Practice and Decolonization of Choirs (Kelsey Burkett and Mario Clopton-Zymler)
- OCDA National Conference: *Diversity in Music* (virtual)—March 17-20, 2021
- OCDA Summer Conference – June 21-23, 2021, Otterbein University, Westerville  
Headliners: Janet Galván, Jacob Narverud, Zebulon Highben

Appendix A

**OHIO CHORAL DIRECTORS ASSOCIATION BOARD 2020-2021 (as of 9/24/20)**

**PRESIDENT**

Brandon L. Moss  
4360 Camden Circle  
Dublin, OH 43016  
brandonlmoss@gmail.com  
C: 614-499-8089  
O: 614-801-6554  
Central Crossing High School  
First Unitarian Universalist Church of  
Columbus

**VICE (PAST) PRESIDENT**

Richard Schnipke  
5151 Corey Road  
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rschnip@bgsu.edu  
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Bowling Green State University

**PRESIDENT ELECT**

Doug O'Neal  
277 S. 17th St.  
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rdohio@gmail.com  
C: 614-271-3684  
O: 740-657-4276  
Olentangy Liberty High School

**SECRETARY**

Beth E. Vaughn  
6664 Glenrose Lane  
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bethvaughn@me.com  
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Bowling Green High School

**TREASURER**

Kent W. Vandock  
8192 County Road D  
Delta, OH 43515  
kwvandock@gmail.com  
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Perrysburg City Schools

**EC REGION CHAIR**

Katie Silcott  
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H: 614-284-2321  
Olentangy Shanahan Middle School

**NE REGION CHAIR**

Jennifer Call  
22550 Westchester Rd.  
Shaker Heights, OH 44122  
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Cleveland Institute of Music

**NW REGION CHAIR**

SeaHwa Jung  
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University of Findlay

**SC REGION CHAIR**

Ian Stasko  
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**SW REGION CHAIR**

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**CONFERENCE CHAIR**

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**EXHIBITS CHAIR**

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Worthington Kilbourne High School  
Capital University

**MEMBERSHIP CHAIR**

Libby Hainrihar  
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Ohio State University

**IT COORDINATOR**

Eric West  
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**NEWSLETTER**

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Masterworks Chorale of Toledo

**MENTORSHIP**

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**HISTORIAN**

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**RETIRED REP.**

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**STUDENT CHAPTER REP.**

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**ELEMENTARY FESTIVAL**

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Old Trail School

**CHILDRENS HONOR CHOIR**

Michael Grimm  
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Southwest Ohio HOBY

**HIGH SCHOOL HONOR CHOIR**

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Licking Heights High School

Josh Dufford  
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Ottawa Hills Jr./Sr. High School

## OCDA REPERTOIRE & RESOURCES 2020-2021

### YOUTH

(Area Coordinator: Laurel Labbe)

#### SCHOOL CHILDREN

Cynthia Mira  
106 Larkspur Ct.  
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O: 419-484-5150  
Bellevue City Schools

#### COMMUNITY CHILDREN

Jeanne Wohlgamuth  
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Columbus Children's Choir

#### JR. HIGH/MIDDLE SCHOOL

Laurel Labbe  
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O: 330-929-3191  
Woodridge Local School District

#### SENIOR HIGH SCHOOL

Jason McKee  
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O: 513-398-5025, ext. 30274  
William Mason High School

### COLLEGIATE

(Area Coordinators: Marie Bucoy-Calavan  
and Laura Kitchel)

#### COLLEGE/UNIVERSITY

Marie Bucoy-Calavan  
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University of Akron

#### STUDENT ACTIVITIES

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Capital University

### LIFELONG

(Area Coordinator: Mario Buchanan)

#### COMMUNITY

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Youngstown State University

#### MUSIC IN WORSHIP

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Christ Church Episcopal

**REPERTOIRE SPECIFIC**

(Area Coordinator: Bradley Naylor)

**SHOW CHOIR**

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Indian Hill High School

**CTMP. A CAPPELLA**

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North Olmstead City Schools

**VOCAL JAZZ**

Chris Venesile  
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Kent State University

**WORLD MUSICS AND CULTURES:  
INTERMEDIATE/ADVANCED**

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O: 330-263-2050  
The College of Wooster

**WORLD MUSICS AND CULTURES:  
DEVELOPING VOICES**

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Arts Impact Middle School

**MEN'S CHOIRS/TTBB**

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Ohio University

**WOMEN'S CHOIRS/SSAA**

Megan Boyd  
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Young Professionals Choral Collective of  
Cincinnati

## Appendix B

# Fall 2019 OCDA Treasurer's Report

- Checking Register
- Savings Register
- 7 Day CD Register
- PayPal Register Report
- Investment Report
- 2020 Summer Conference Report
  - 2020 Summer Conference currently lost \$2,616.19 compared to making \$1,672.36 in 2019.
  - Income was impacted by:
    - No in-person event
  - Expenses were impacted by several factors
    - Webinar Costs and Clinician Fees
    - Reading Session Music (from 2019)
  - COVID-19
- YTD Income vs. Expense Comparison
  - In 2019, we received \$2,321.65 more than we spent and in 2020 YTD, we've spent \$4,110.81 more than we spent. I do expect there is at least \$3,000 worth of revenue to be received yet.
  - Income fell across the board by nearly \$64,000
  - Expenses fell by \$57,000
    - Insurance is an added financial commitment already noted by the Board
    - Sponsorships were not utilized this year
  - Summary Items
    - We're on track to deficit spend this year with a potential to break even.
- 2020 Spending Pie Chart
  - Shows Top 10 spending categories
- Contingency Fund
- Sponsorships for FY 2020 are 0% encumbered
  - \$1,000 had be allocated for the ECF and was unused
- Sponsorships for FY 2021 are unallocated
- W-9s and 1099 Misc
  - We are responsible for filing these as OCDA
  - Require additional tax preparation—local tax preparer will handle for us
- OCDA Five-Year Trends
- 2021 OCDA Budget

## OCDA NEWS

### Schedule of Submissions by Board Members

One of the fundamental goals of the OCDA News is to help make the leaders of our organization accessible. Your article (and photo) in the OCDA News is an opportunity for you to become better known by the members. It is also an opportunity to serve the organization by providing engaging and relevant content for the newsletter.

The following schedule permits all board members to have a minimum of one opportunity during his/her term to contribute, and attempts to make each issue appeal to as wide a range of members as possible. Additional submissions are welcomed at any time. **Please e-mail your article as a Word document to the editor; please also send a current headshot photo.**

Tim Cloeter, editor • timothycloeter@gmail.com • 262.527.8151 cell

#### **FALL 2020: Volume 41, No. 1** (deadline: September 15)

- President .....Brandon Moss
- Treasurer’s Report..... Kent Vandock
- Summer Conference Coordinator .....Jared Joseph  
*(conference wrap-up)*
- Historian .....Amy Gelsone  
*(about the most recent recipient of the Distinguished Service Award)*
- Repertoire Specific: Vocal Jazz R & R Chair ..... Chris Venesile
- Lifelong: Music in Worship R & R Chair .....Mario Buchanan
- Lifelong: Community Choirs R & R Chair (by postponement) ..... Hae Jong Lee
- Youth: Senior High School R & R Chair (by postponement).....Jason McKee
- Repertoire Specific: Ethnic Music: Developing Voices R & R Chair..... Kelly Winner

#### **WINTER 2021: Volume 41, No. 2** (deadline January 15)

- President .....Brandon Moss
- Vice President..... Rich Schnipke  
*(call for nominations, if needed)*
- Northwest Regional Chair .....Brad Pierson
- Student Chapter Representative.....Alyssa Schott
- Youth: Community Children R & R Chair ..... Jeanne Woihlgamuth
- Repertoire Specific: Contemp. Commercial: Contemp. A Cap R & R Chair.....Alex Phan
- Summer Conference Coordinator .....Jared Joseph  
*(conference flyer and registration form)*
- Childrens Honor Choir Coordinator .....Jennifer Call  
*(program flyer and registration form)*
- High School Honor Choir Coordinators..... Meredith Smith & Josh Dufford  
*(program flyer and registration form)*

#### **SPRING 2021: Volume 41, No. 3** (deadline April 15)

- President .....Brandon Moss
- President-Elect .....Doug O’Neal
- Secretary ..... Beth Vaughn
- South Central Regional Chair ..... Sarin Williams

Youth: Junior High/Middle School R & R Chair .....Laurel Labbe  
Collegiate: College/University R & R Chair..... Marie Bucoy-Calavan  
Retired Members Chair .....Hilary Apfelstadt  
Summer Conference Coordinator .....Jared Joseph  
*(conference flyer and registration form)*

**FALL 2021: Volume 42, No. 1**

**(deadline September 15)**

President  
Treasurer's Report  
Summer Conference Coordinator  
*(conference wrap-up)*  
Historian  
*(about the most recent recipient of the Distinguished Service Award)*  
Repertoire Specific: Ethnic Music: Intermediate/Advanced R & R Chair  
Southwest Regional Chair  
Youth: Junior High/Middle School R & R Chair  
Membership Chair  
Elementary Festival Chair

**WINTER 2022: Volume 42, No. 2**

**(deadline January 15)**

President  
Northeast Regional Chair  
Repertoire Specific: Men's Choirs R & R Chair  
Repertoire Specific: Women's Choirs R & R Chair  
Youth: School Children R & R Chair  
Summer Conference Coordinator  
*(conference flyer and registration form)*  
High School Honor Choir Coordinators  
*(program flyer and registration form)*  
Childrens Honor Choir Coordinator  
*(program flyer and registration form)*

**SPRING 2022: Volume 42, No. 3**

**(deadline April 15)**

President  
Vice-President  
*(regarding elections)*  
East Central Regional Chair  
Youth: Senior High School R & R Chair  
Collegiate: Student Activities R & R Chair  
Repertoire Specific: Contemporary Commercial: Show Choir R & R Chair  
Lifelong: Community Choirs R & R Chair  
Summer Conference Coordinator  
*(conference flyer and registration form)*