

Minutes - Ohio Choral Directors Association

Fall Board Meeting 2022

September 10, 2022

Otterbein University

10:00 a.m.

Present: Doug O'Neal, Jeanne Wohlgamuth, Brandon Moss, Kent Vandock, Eric West, Josh Dufford, Meredith Smith, Ann Johnson, Dione Bennett, Steven Hankle, Bradley Naylor, Kelsey Burkett, Brian Bailey, Tracey Nycz

I. Preliminary Reports

- a. Call to Order (Doug O'Neal)
- b. Minutes (Beth Vaughn)
 - i. Approval of Summer 2022 minutes
Motion: To accept Summer 2022 minutes
Made by: Kent Vandock
Second: Jeanne Wohlgamuth
Motion passes
- c. President's Report: (Doug O'Neal)
 - i. Items reported throughout meeting
- d. President-Elect Report (Jeanne Wohlgamuth)
 - i. Moving from JW Pepper to Musical Resources for OMEA and OCDA Summer Conference reading sessions
 - ii. Honor Choir music will have to be purchased from Musical Resources
 - iii. Contracts have been signed with OMEA for PDC reading sessions
 - iv. R&R Chairs have received info about submissions—due Friday Oct. 21
- e. Past President Report (Brandon Moss)
 - i. 2023 election year—Pres-Elect, Secretary, SW/SC/NE Region Chairs
 - ii. Moss will ask some to be on nominating committee and will solicit nominations via the newsletter and email
 - iii. Distinguished Service Award nominations this fall to be voted on at Winter Board Meeting, will also go out in newsletter and email
 - iv. Volunteers needed for ACDA National Conference
- f. Treasurer's Report/Investment Committee (Kent Vandock) - **Appendix A**
 - i. See report documents
 - ii. Highlights:
 1. Summer Conference came out ahead, may get additional income from Graduate Credit which should total an income of approx. \$1000-1200
 2. HSCH lost about \$400 only because of high facility fee from Otterbein
 3. Expenses are over income by \$1815 right now, largely due to events that are revenue streams that didn't happen this year (Elem. Honor Choir, CHC). Vandock thinks about \$2000 in additional revenue is outstanding (advertising and membership)
 - iii. Approval of Treasurer's Report
Motion: To accept Treasurer's Report
Made by: Jeanne Wohlgamuth
Second: Kelsey Burkett
Motion passes

- g. OCDA News Editor Report (Tim Cloeter)
 - i. The following will write for the Fall Issue:
 - 1. Amy Gelsone (Historian), Dara Gillis (Youth: High School R&R Chair), Doug O'Neal (President), Hae-Jong Lee (Lifelong: Community Choirs R&R Chair), Jon C. Peterson (Mentorship Chair), Kathleen Pellington (Summer Conference Coordinator), Kelly Winner (Repertoire Specific: World Musics and Cultures: Developing Voices R&R Chair), Kent Vandock (Treasurer), Mario Buchanan (Lifelong Choirs: Music in Worship R&R Chair), Sam Alhadid (Repertoire Specific: Contemporary Commercial: Vocal Jazz R&R Chair)
 - ii. Looking for advertisers (businesses, colleges); let Holly Lewis know
- h. Information Technology Coordinator Report (Eric West)
 - i. Conference survey results were sent to Exec Board
 - ii. Data shows Guidebook was worth the expense; West wants to look into selling ads for Guidebook next year
 - iii. Costs for Constant Contact and Guidebook have increased
 - iv. Many features on website, especially Google Forms, for Dist. Service Award nominations, Job Postings, etc.
 - v. Board members should check to make sure email and picture are updated on website
- i. Chair Reports
 - i. Membership (Libby Hainrihar)
 - 1. Fall Membership Drive: I AM ACDA campaign
 - a. Shorter than Sing-Up, complimentary memberships are not automatically included; contact Hainrihar if interested
 - b. Board members should send personal invitations to prospective members
 - c. Student memberships are only \$15
 - 2. Total membership: 382
 - ii. Summer Conference (Kathleen Pellington)
 - 1. 113 registrations for 2022
 - 2. Guidebook helped saved money by having fewer paper copies
 - iii. Treble Honor Choir (Katie Silcott)
 - 1. New name for Children's Honor Choir
 - 2. Will bring back in 2023 with Tom Shelton, clinician
 - 3. Looking for co-chair
 - iv. High School Honor Choir (Josh Dufford & Meredith Smith)
 - 1. 2022 event a success (64 singers)
 - 2. Rich Schnipke will direct in 2023
 - 3. 2023 event aiming for 80-90 singers
 - 4. Audition process will change, making allowances for All-State, honor choirs, Superior ratings at Solo & Ensemble, previous participation in HSHC, etc. Short director recommendations will be solicited.
 - v. Elementary Festival (Alyson Bates)
 - 1. Goal to have an event in each region, targeting treble choirs in grades 3-7
 - 2. Delaware City Schools has agreed to be a host site for Central Ohio
 - 3. Has reached out to OMEA districts asking for co-sponsorship
 - 4. Had a Zoom meeting with region chairs to help recruit schools
 - 5. Discussion on whether directors should have membership in OCDA
 - a. Original event was either OCDA or OMEA because of co-sponsorship
 - b. Perhaps Bates can keep track this year to see how many directors were NOT members so we have data on this point
 - vi. Mentorship (Ann Johnson) - **Appendix B**
 - 1. Has been in touch with National Office for ideas on how to expand mentorship program
 - 2. Has begun a list of people interested in mentorship and will reach out to collegiate directors for a list of recent graduates

- vii. Historian (Amy Gelsone) - **Appendix C**
 - 1. Emailing to board an archived document about OCDA membership
 - viii. Retired (Hilary Apfelstadt)
 - 1. Will include an item in *OCDA News* about Retired Director clinician project
 - ix. Exhibits (Holly Lewis)
 - 1. Reaching out to travel companies and is looking for more potential advertisers and exhibitors
 - x. Student Chapter Rep. (Charles Nykiel)
 - 1. No report
 - xi. SC Region (Kelsey Burkett)
 - 1. No report
 - xii. SW Region (Steven Hankle)
 - 1. No report
 - xiii. NE Region (Brian Bailey)
 - 1. No report
 - xiv. NW Region (Tracey Nycz)
 - 1. No report
 - xv. EC Region (Stephen Popa)
 - 1. No report
- j. Repertoire & Resources Coordinator Reports
- i. Youth (Dara Gillis)
 - 1. No report
 - ii. Collegiate (Christopher Larsen)
 - 1. Student Activities position open
 - iii. Lifelong (Mario Buchanan)
 - 1. No report
 - iv. Repertoire Specific (Brad Naylor)
 - 1. On behalf of Chris Larsen, asked about the history of an all-collegiate choir in Ohio made of quartets or octets nominated by directors to perform during the OMEA Conference
 - 2. Reminded about nomenclature for choirs that sing soprano and alto/tenor and bass; there is fluidity around the state about these types of choirs and what they are called
 - 3. Ohio Univ. is hosting two satellite events around the state, bringing high school choirs together
- k. Standing Committee Chair Reports
- i. Diversity Initiatives (Dionne Bennett)
 - 1. Putting together an advisory group, reached out to young people who were at conference and excited by diversity at conference
 - 2. Looking at offering mentorship to teachers who have diverse students
 - ii. Professional Development
 - 1. This position is available

II. Old Business

- a. Request for specific mentors who are resources in certain areas beyond R&R areas. (Pacific Rim, African American, Latin, etc)

III. New Business

a. 2023 OCDA Budget (Kent)

- iii. Venue change for Summer Conf. and other events we haven't had for a while (THC, Elem Fest) bring about some "known unknowns" as we find out specific financial info from Capital University
- iv. This budget proposal is "given the info we have at this time" but will have a revised budget to vote on in January
- v. Proposal did not include a request for \$1000 sponsorship for Elem. Choir Festival, as a motion to do this would change a budget-neutral proposal to one in the red

Motion: To sponsor Elem. Choir Festival for \$1000

Made by: Brandon Moss

Second: Eric West

Motion passes (one opposed)

(Discussion included the need to offer something for middle school voices, unchanged voices)

- vi. Approval of budget

Motion: To approve the budget as presented with the charge to the President and Treasurer to return in January with a zero-based budget

Made by: Eric West

Second: Josh Dufford

b. 2023 Summer Conference

1. Working title: Tune Your Toolbox, focused around resources for directors' toolboxes
2. Capital University, June 26-28
3. Joe Miller, Jessica Napoles, and possibly 1-2 more one-day clinicians
4. Lodging around Easton area

b. Brian Bailey brought up another commissioning consortium; President O'Neal suggests talking with Chris Larsen to initiate it

IV. Official adjournment

Motion: To adjourn the meeting

Made by: Ann Johnson

Second: Eric West

Fall 2022 OCDA Treasurer's Report

- Checking Register
- Savings Register
- 7 Day CD Register
- 2022 Summer Conference Report
 - 2022 Summer Conference currently made \$765.78 compared to making \$2,694.18 in 2021.
 - Income was impacted by:
 - Increase in conference registration
 - Graduate hours outstanding
 - Expenses were impacted by several factors
 - PayPal/Constant Contact Fees
 - Student help (reduced)
 - Reading Session Music
 - Facility fee
 - Income and Expense items reflect a large drop in revenue with a lesser reduction in expenditures.
 - Income increased (\$14,590) and expenses increased (\$16,518)
 - Fee for conference was held the same as previous years.
- 2022 CHC Report
 - Cancelled for 2022
- 2022 HSHC
 - 2022 HSHC lost \$432.54 compared to making \$0 in 2021.
 - Various expenses saw slight decreases contributing to the overall decrease in expenditures
 - Participation was 130 in 2017, 117 in 2018, 126 in 2019, and 63 in 2022.
 - Venue rental was a net drag on the event—without it the event would have been in the black.
 - Operating margins are increasing; we need at least 70 students to break even based upon these costs
 - The participation level will drive the trajectory of this event in the future.
- YTD Income vs. Expense Comparison
 - In 2021, we received \$2,996.58 more than we spent and in 2022 YTD, we've spent \$1,815.28 more than we spent. I do expect there is at least \$1,700-\$2,000 worth of revenue to be received yet.
 - Member deposits are up (conference)
 - Income increased across the board
 - Expenses increased more than income (\$4,800)
 - Insurance is an added financial commitment already noted by the Board
 - Sponsorships were not utilized this year
 - Summary Items
 - We (should) break even this year or end up slightly in the black!
- 2022 Spending Pie Chart
 - Shows Top 10 spending categories

- Contingency Fund
- Sponsorships for FY 2022 are 0% encumbered
- Sponsorships for FY 2023 are unallocated
- W-9s and 1099 Misc
 - We are responsible for filing these as OCDA
 - Require additional tax preparation—local tax preparer will handle for us
- OCDA Five-Year Trends
- 2023 OCDA Budget

Appendix B

Mentorship Chair Report OCDA Board Meeting Saturday, Sep 10, 2022

1. Spoken with Sundra Flansburg about what ACDA does for Mentorship at the National level. Hilary Apfelstadt assisted in making this connection. Thank you Hilary.
 1. You'll find the mentoring website at <https://mentoring.acda.org/>.
 2. We have registrations for both mentors and apprentices - about 80 plus of each. That's a good mentor pool to search, and a great number of members seeking mentors.
 3. The program is apprentice initiated, and anonymous until each of the partners accepts the match. With this re-launch, there are many tools on the platform for users to schedule meetings, utilize resources, etc.
 4. Almost all mentoring partnerships schedule online sessions with each other. Apprentices can search by general geographic areas, but most tend to look for fields of interest and work without respect to geography. A fair number try to meet up in person at our conferences, if both are attending. I think all of us are more skilled and willing to do online sessions than we may have been a few years ago (or the opposite!).
 5. A new feature in this relaunch version is Communities - We can set up communities especially for specific groups to allow them to dialogue, ask questions, and respond to each other. We have communities set up for Students and Early Career Educators right now. We could set one up for Ohio members, if that would be interesting for you. From past experience, it takes some offline encouragement and online facilitation to move people to those groups, and encourage interaction.
 6. The program is obviously free to all members.

2. Doug O'Neal informed me that previous OCDA board discussions also included appointing specific individuals that are experts or specialists in specific repertoire styles etc. that mentees could reach out to as resources for appropriate repertoire. Resource list more specific.

3. Hilary shared a list of retired OCDA Clinicians or those that would be interested in being a mentor. The list is not very big so this area could use expansion.

4. I have begun a list of first through third year teachers that are interested in our mentorship program and plan to reach out to various colleagues at the university level to compile a list of their recent graduates who may be interested as well.

5. Discussing with Libby in regards to the membership opportunities for new members

Appendix C

Amy Gelson - Historian Report - Fall Meeting 2022

My apologies for being unable to attend in person!

Today's OCDA Trivia Moment is from October 1968 and was written by Ernest Hisey:

Why ACDA?

"A constant question thrust at ACDA members is, "why should the organization exist?" "What use is the ACDA in Ohio?" If we have to go out and find a need or reason for our existence, then it would seem a questionable existence indeed. ACDA in Ohio provides a rallying point and an organizational support for church, school and community choral directors. Providing aid in choral technique and problems to choral directors throughout our communities is a prime way to raise the level of the choral art in our state. Read again Article 1, Section 3, of our state constitution: 'The purpose of this state organization is to offer an active, localized program of specialized assistance to choral directors, to foster and promote the highest level in artistic ideals, standards, techniques, musicianship, and materials for choral music in schools, colleges, churches, and with communities.'

As OCDA (as it is now named) progresses, we should be grateful for those who came before us and paved the way to the great benefits we now experience in this wonderful organization! Thank you, Ernest Hisey, for reminding us of our deep roots and rich history!